

Dear Private Pesticide Applicator Trainers:

The Missouri Department of Agriculture, Bureau of Pesticide Control has implemented a new data management system that provides the public with access to the department's database of all licensed and certified pesticide applicators. Now that the public has immediate access to our database, the Bureau of Pesticide Control will not hand deliver individual county print-outs of licensed certified private applicators to all 114 counties in Missouri.

Please use the below URL address to obtain a list of the licensed certified private applicators coming due for certification renewal in 2015. This link will take you to the MDA webpage for public access to the Bureau's certification and license database. Please follow the instructions below to obtain a list of all licensed certified private applicators in each county for which you are responsible. You may also forward this email to each of your county offices and designate each county to retrieve their own county list.

For MOPlants please click on this URL: <https://apps.mda.mo.gov/moplants/index.aspx>

On the MOPlants webpage, place your cursor over 'Pesticide Programs' and then click on 'Pesticide License Search'.

Under the 'Pesticide Business/Applicator Information' section: select your "County" in the drop-down box. Select your "State" (Missouri) in the drop-down box.

**MISSOURI AGRICULTURE**

**Pesticide Business/Applicator Search**

Search by filling in the fields below. The \* character can be used as a wildcard. Examples:

- Business Name: Pestway (exact match)
- Business Name: \*Pest\* (match all business names that contain the word "Pest")
- Business Name: Pest\* (match all business names starting with "Pest")

**Pesticide Business/Applicator Information**

USAPlants ID:  Business Name:

First Name:  Last Name:

Middle Initial:  City:

County:  State:

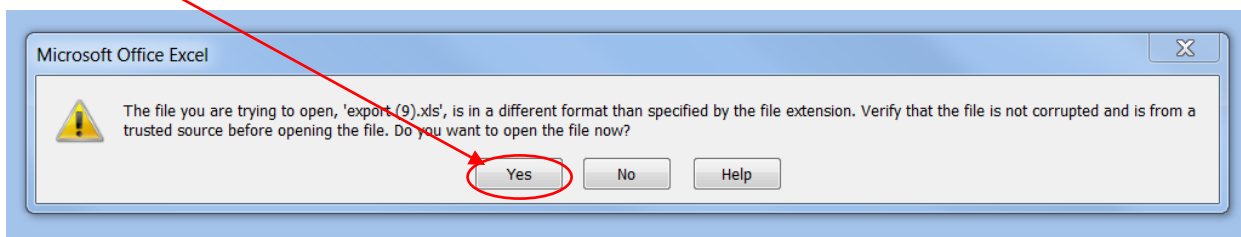
Zip:  Category:

**Program Information**

Program Type:  DEC / Cert / Business ID:

Under the 'Program Information' section, for Program Type select "Private Applicators". Click on the button "Export to Excel". Open the document.

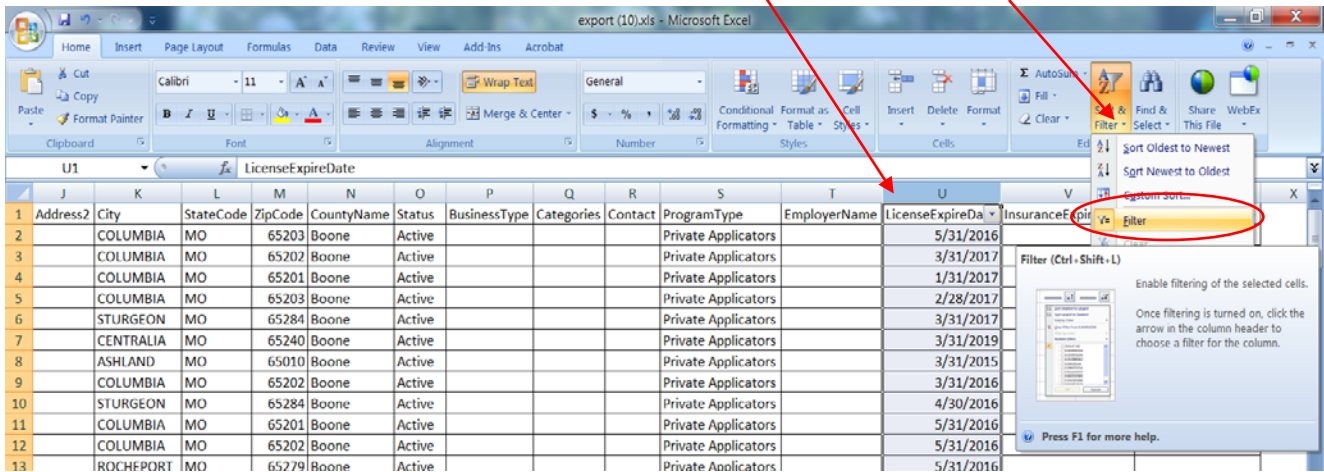
Select "Yes" when you see this box below to verify the file is not corrupted.



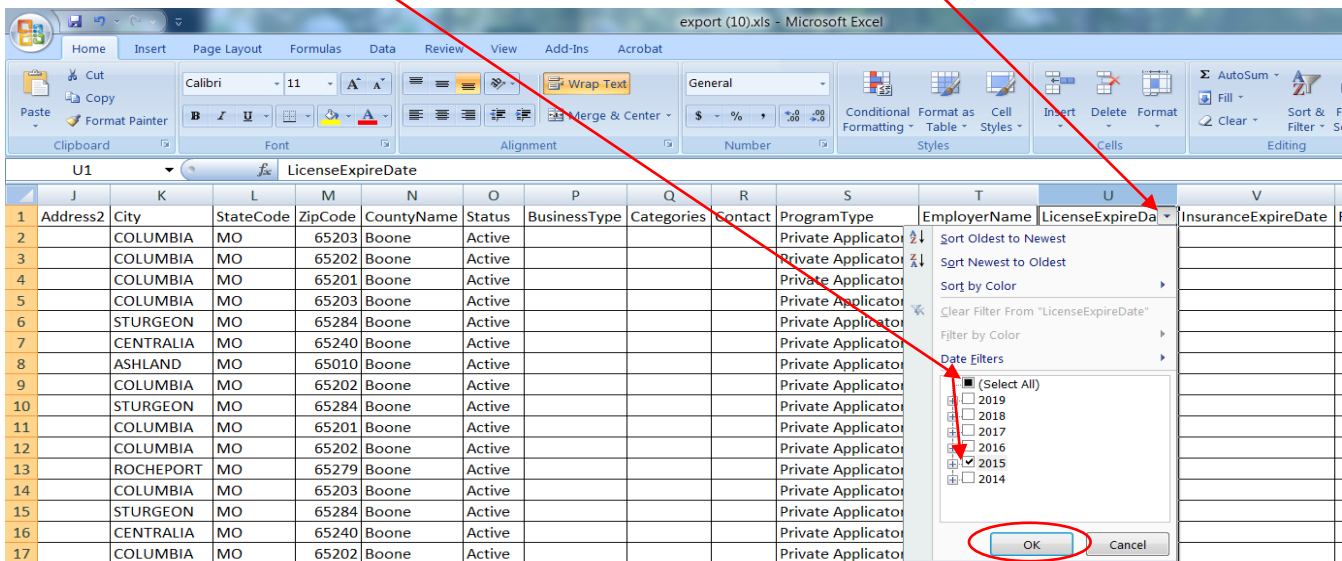
Data can be sorted and/or filtered in the Excel document.

For instance, to filter by expiration date:

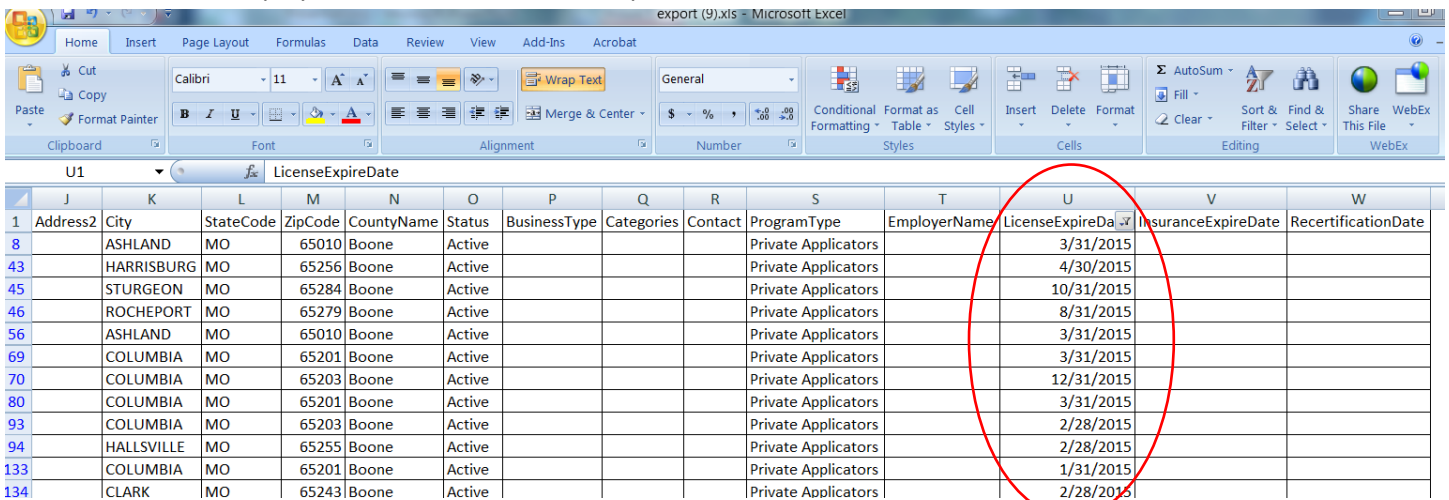
At the top of the document, click on the column 'U' and highlight the entire 'LicenseExpireDate' column, then click on the Sort & Filter arrow in the 'Editing' section in the top right-hand corner, select "Filter"



Click on the drop-down arrow that appears in the 'LicenseExpireDate' column, then click on the box '(Select All)' which will deselect all the years, then check/select the 2015 box. Click 'OK'

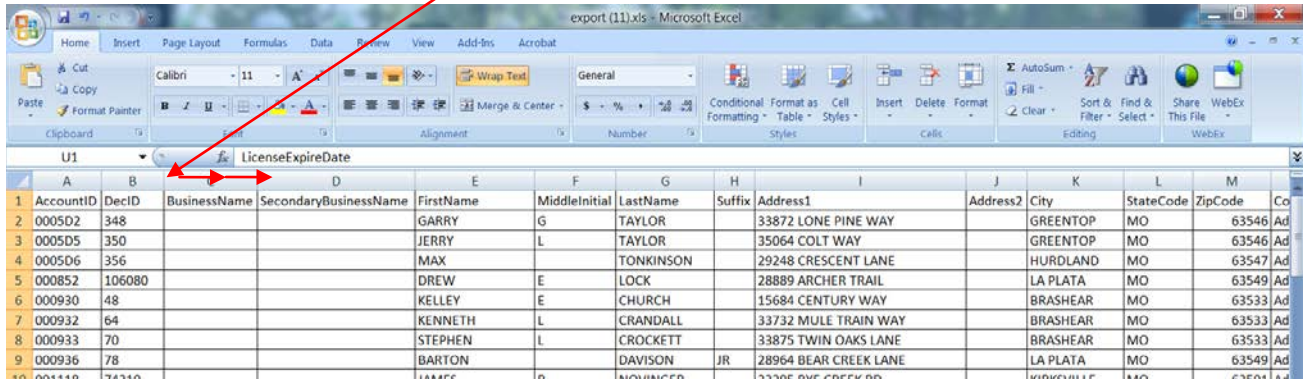


The document will display all the PA's with a 2015 expiration date.



NOTE: In the column headings, DecID is their license number. Make sure you widen the DecID column to display the full license number. Widen by clicking on the line that separates the 'B' & 'C' column and moving to the right.

The AccountID is their MOPlants ID.



AccountID	DecID	BusinessName	SecondaryBusinessName	FirstName	MiddleInitial	LastName	Suffix	Address1	Address2	City	StateCode	ZipCode	Co
0005D2	348			GARRY	G	TAYLOR		33872 LONE PINE WAY		GREENTOP	MO	63546	Ad
0005D5	350			JERRY	L	TAYLOR		35064 COLT WAY		GREENTOP	MO	63546	Ad
0005D6	356			MAX		TONKINSON		29248 CRESCENT LANE		HURLAND	MO	63547	Ad
000852	106080			DREW	E	LOCK		28889 ARCHER TRAIL		LA PLATA	MO	63549	Ad
000930	48			KELLEY	E	CHURCH		15684 CENTURY WAY		BRASHEAR	MO	63533	Ad
000932	64			KENNETH	L	CRANDALL		33732 MULE TRAIN WAY		BRASHEAR	MO	63533	Ad
000933	70			STEPHEN	L	CROCKETT		33875 TWIN OAKS LANE		BRASHEAR	MO	63533	Ad
000936	78			BARTON		DAVISON JR		28964 BEAR CREEK LANE		LA PLATA	MO	63549	Ad

If any county needs additional verification forms or postage paid envelopes, please direct the county offices to email Lori Volkart at [Lori.Volkart@mda.mo.gov](mailto:Lori.Volkart@mda.mo.gov).

If you have any questions or need further clarification, please contact Lori Volkart at 573-751-5509.

Sincerely,

Melissa May

Certification Program Coordinator  
Bureau of Pesticide Control  
Missouri Department of Agriculture  
PO Box 630, Jefferson City, MO 65102  
573-522-1637/ 573-751-0005 (fax)  
[melissa.may@mda.mo.gov](mailto:melissa.may@mda.mo.gov)