**Verify and Confirm your QuickBooks Payroll Plan Subscritpion Status**

* Open the **Employee Center** and Select the **Payroll Tab**.
* If the Subscription Status window displays **“Verify Account**,” select the underlined Verify.
* If you **discontinued your payroll plan** and chose not to participate in a plan, there will be **no Payroll button.**
* ****If you **switched from one plan to another plan**, confirm that this was accomplished.

Or, in the **Home page**, select **Payroll Subscription Alert.**



**Confirm your Subscription Status**

* Select **Employees** from menu bar
* Select **Employee Center**
* Select the Payroll tab

After Verifying your Subscription Plan, under the Payroll button, your subscription status should display either Basic Payroll or Enhanced Payroll.