

# Utilizing Member Resources

Number of people:	All members of the extension council
Minimum time:	30 minutes
Materials:	Member resource checklist
Setting:	Any

## Purpose:

To gather information on the skills and experiences, interests and expectations of each council member. If all responses are compiled on a quick reference sheet, it allows an overview of what kinds of resources exist. That information can be shared easily with all members.

## Process:

The questions in this checklist can be used either formally or informally to inventory council resources.

1. Formally: Ask each member to fill out a questionnaire. Encourage them to be specific.
2. Informally: Ask one person to poll or interview members using the statements as an outline.

## Questions:

1. I want the goals of the extension council to be:
2. I wanted to serve on the extension council so that the following would happen (be realistically idealistic):
3. In order for this to happen, I think the council should:
4. I will probably lose interest in the council if:
5. I have the following skills that I could share with the council:
6. I have the following interests that I would like to explore with the council:
7. I have access to the following people, who would be helpful to the council:
8. I have had the following experiences that I feel would be beneficial to the council: